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Production Company  
contact@productioncompany

Dear Sir or Madam,

I received word on this phenomenal opportunity to **work** on your feature film, *Film*, from Evan Koons at Compass Film Academy.

As long as I can remember I have loved movies and art. I have been working hard to hone my skills as a filmmaker. I graduated from \_\_\_\_\_ with a degree in Film Production in 2003. I have since worked on a number of short independent films that have had a small amount of screen time at various film festivals.

In 2006 I discovered Compass Film Academy. I took their 101 and Screenwriting courses and have worked on a number of projects with other Compass Alumni.

My specialty area is definitely the production design aspect. I am also knowledgeable in camera, lighting, and script supervising. But I really just love film and would be willing to work in any department for this upcoming feature.

I hope I can bring my creativity and love of film to your feature. If you have any questions please feel free to contact me. I look forward to hearing from you.

Thank you for your time,

Larry L. Larries

**Things to Remember:**

1. If you have any questions or would like to run your cover letter by the Compass IRC, please do so.
2. Write about your excitement to work on their film and your specialties. "Directing," "Director of Photography", "Assistant Directing are not specialties. Think in broader terms. Do not write about your plans to be an award-winning director.
3. **Work (see bolded word above)** Be sure to be specific about what you're applying for. Is it an internship, a PA position, a department?
4. Try to keep the letter around 10 sentences. Keep it short and simple.